





CONTACT ME AT

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SKILLS SUMMARY

- Project Management
- Website management
- Microsoft Office
- SPSS - Data analyze
- English
- Montenegrin
- Social Media Marketing Skills



DRIVER'S LICENSE: B

BELMA MURATOVIĆ

WORK EXPERIENCE

PROJECT COORDINATOR AND RESEARCHER AT NGO EPEKA MONTENEGRO

| Berane | Nov 2020 - present

- Conducting workshops;
- Conducting research;
- Work with minorities;
- Youth work;
- Analyze data;
- Organize meetings;
- Conducting digital marketing

CONTROLLER AT MONSTAT

Podgorica | Sept 2018 - Present

- Assist and support a Interviewers in field;
- Help interviewers;
- Technical assistance for Interviewers during research;

INTERVIEWER AT MONSTAT

Podgorica | 2019 - 2021

- Compile Interview Data;
- Maintain Participant Confidentiality;
- Present Findings to Supervisors;
- Support Data and Record Management;

SUPERVISOR FOR FIELD RESEARCH AT UNICEF

Podgorica | Sept 2018 - Dec 2018

Research of multiple indicators - on the position of women and children;

- Work with the Roma population;
- Interview and assistance Roma population;

INTERVIEWER AT DAMAR AGENCY

Berane | April 2019 - Present

- Compile Interview Data;
- Maintain Participant Confidentiality;
- Present Findings to Supervisors;
- Support Data and Record Management;

- ORGANIZATIONAL SKILLS
- COMMUNICATION
- INTERPERSON SKILLS
- BUSINESS SKILLS
- LEADERSHIP SKILLS
- ORGANIZATIONAL SKILLS
- EXCELLENT SKILLS WORKING WITH CHILDREN AND WOMEN WHILE WORKING AS A VOLUNTEER

WORKING WITH YOUTH ON PROJECTS:

- ESORE- PROJECT FOR SOCIAL AND ECONOMIC EMPOWERMENT OF ROMA AND EGYPTIAN WOMEN;
- FIGHTING CORRUPTION EXPANDING THE UNION;
- UNDERSTANDING AND RESISTING NATIONALIST EXSTREMISM- THE WESTERN BALKANS AND THE QUESTION OF KOSOVO;

CERTIFICATE:

- TEACHING ASSISTANT: WORK WITH CHILDREN WITH SPECIAL EDUCATIONAL NEEDS;

VOLUNTEERING:

- RED CROSS (WORK WITH REFUGEES, ROMA POPULATION, WORK WITH ROMA WOMEN;
- NVO DAMA;
- SBC- STUDENT BUSINESS CENTER, UNIVERSITY OF DONJA GORICA

SUPERVISOR

AT CHILDREN'S PLAYROOM - MALI PRINC

Podgorica | March 2019 - Nov 2021

- Working with children;
- Babysitting;
- Organization of children's parties;
- Birthday organization

SUPERVISOR KINDERGARTEN

AT DODO

Podgorica | March 2020 - April 2020

- Working with preschool children;

ADVISOR

AT PROJECT "TOLERANCIJA ZA SVE"

ULCINJ | JUN 2020 - FEB 2021

- Working with youth - the project achieves an understanding of the concept of tolerance, improving young people's knowledge about diversity among people, breaking stereotypes and promoting equal rights for all people;



EDUCATIONAL HISTORY

Bsc Psychology

UNIVERSITY OF DONJA GORICA, Podgorica | 2016 - 2019

International University of Novi Pazar

Masters in Psychology | Oct 2020 - Present

Education in systemic family psychotherapy

Beograd, Sep 2020 - Present